#### **MEETING MINUTES**

January 25, 2016

**Members Present:** Sarah Scheinfein, Doug Kimmens, John Wentzell

**Members Absent:** None

**Others Present:** Dennis Costello (Sanitation Agent), see attached Sign-In Sheet

**Recorder:** Melanie Rich

#### **RESIDENT BUSINESS**

Patty Tribble (426A Cross Street) attended to discuss a mold issue. She showed the board photos. The mold is on the porch and in the bathroom as well as in the light fixture. She was advised to spray it with bleach at the time. The issue started approximately six months ago. The landlord is Anita Collins. Ms. Collins responded to Dennis' letter of October 6<sup>th</sup>. Mark Johnson (Mass Restoration) is coming in the morning; Dennis will be present. Ms. Tribble also has an issue with the water having a fowl taste, gray in color, and low flowing. She was advised to contact the Water Department about that issue.

### **GENERAL BUSINESS**

John Wentzell made a motion to approve the Meeting Minutes dated November 30, 2015; Sarah Scheinfein seconded; all voted in favor; motion approved.

February 22<sup>nd</sup> was confirmed as the next meeting date.

Administrative Assistant Hours – Tabled.

Budget – Sarah submitted the budget to the Town Administrator.

Annual Report – Will be revised and sent to the Selectmen's Administrative Assistant.

### AGENT'S REPORT

Tobacco – Sarah will prepare the minutes from both meetings.

<u>MAVEN</u> – Dennis has been in contact with Cheryl Rawinski. The MOU is needed between the towns of Boylston and Sutton for nursing services to monitor the MAVEN.

## **January 25, 2016 BOH Meeting Minutes**

# **PLAN REVIEW**

6 Heywood Street (Old Boylston Builders) - Approved

383 Sewall Street (Lot 2) Shrewsbury Homes – Approved

Lot 17B Compass Circle (Jim Haynes) – Approved

Lot 18 Compass Circle (Jim Haynes) – Approved

John Wentzell made a motion to adjourn; Sarah Scheinfein seconded the motion; all voted in favor. The meeting was adjourned at 7:10 p.m.